



Kappa Delta

National Council Application & Election Process Frequently Asked Questions

Nominating & Elections Process

Q: What is the timing?

A: National Council and Nominating Committee applications are accepted from November 1, 2022 through February 1, 2023. All application materials must be submitted electronically by 11:59pm CST, February 1, 2023.

Q: Where are the application and instructions located?

A: The 2023-2025 National Council Application is linked [here](#) and a preview of the entire application can be found [here](#). The nominating and election process timeline is available [here](#).

Q: Are applications kept confidential?

A: All candidate applications will be kept confidential. Only the Nominating Committee and designated Kappa Delta Staff will know who the candidates are unless the candidate has chosen to share this information on their own. According to the Kappa Delta [Nominating Committee Policies and Procedures](#) the Nominating Committee and Kappa Delta Staff will contact your references and seek additional candidate information where applicable. They will not engage in discussions unless those contacted agree to the confidentiality requirement.

Q: Who can apply?

A: Alumna, a collegiate or alumnae chapter may nominate a sister, or self-apply. All candidates must be in good standing (Article III, Section B).

Q: Can someone be nominated from the National Convention Floor?

A: [National Bylaws](#) allow for floor nominations during Convention. A woman who intends to be a floor nominee must notify the Nominating Committee Chairman at least 48 hours in advance of her intentions so that she can be apprised of the process and her eligibility can be verified. At that time, she must submit a completed application, all supplemental information including her resume and headshot. If she chooses, the floor candidate's name will be kept confidential.

Candidates may keep their intentions confidential and be nominated from the floor by a voting delegate. Per the National Bylaws, a nominator must secure the consent of the nominee and her eligibility must be verified before she is nominated.

Q: When and where are the interviews conducted?

A: Candidates selected to be interviewed will be notified by March 10, 2023. Interviews will be conducted March 31 – April 2, 2023 and candidates must be available during this period. They will be held via Zoom and candidates should familiarize themselves with the application. For some positions, interviews may be held in person and candidates will be notified.

Q: When is slating?

A: The Nominating Committee will meet March 31 – April 2, 2023. Slated candidates will be notified during the week of April 3rd at the phone number provided on their application.

Q: What is Forum?

A: Forum occurs at National Convention when candidates for contested offices answer questions posed by the Nominating Committee Chairman. This provides voting delegates an opportunity to evaluate the candidates. The time allotment to answer questions will be timed by the Nominating Committee Vice Chairman. The Nominating Committee Chairman will provide additional information to the applicable candidates prior to Forum.

Q: Who is eligible to vote?

A: Per the National Bylaws, National Council, the National Leadership, one delegate from each collegiate chapter and alumnae chapter in good standing (Article IV) are entitled to a vote and voice at National Convention.

National Council

Q: Who can apply to serve on National Council?

A: All alumna in good standing may apply to serve in any position on National Council with the exception of National President. Only an alumna in good standing who is currently serving on the National Council may apply for the position of National President. Standing will be verified by the Nominating Committee.

Q: Where are the National Council Officer Position Descriptions located?

A: The current position descriptions are located on the Resource Library, linked [here](#).

Nominating Committee

Q: Who can apply to serve on the Nominating Committee?

A: Alumna in good standing may apply to serve on the Nominating Committee. The application is linked [here](#) and you can preview the full application [here](#). Candidates are expected to have work and/or volunteer experience in the areas of nominating, hiring, and interviewing. Kappa Delta volunteer experience at the local and/or national level is preferred. The position description is available [here](#).

Q: What is the time commitment?

A: During the Biennium, Nominating Committee Members are required to participate in two in-person meetings, multiple conference calls and spend significant hours reviewing application materials and interviewing candidates.

Q: How is the Nominating Committee selected?

A: Per the National Bylaws, the current Nominating Committee accepts and evaluates applications, conducts interviews, and recommends the best qualified candidates to the National Council for appointment.

Q: Where are the Nominating Committee Policies and Procedures located?

A: The current policies and procedures are located on the Resource Library, linked here.

Please contact Nominating Committee Chairman, Erin Heilmeier at nominatingcommittee@kappadelta.org with any questions.